

**ATEE 2026 General Assembly
Second Meeting
University of Bialystok (Poland)
27 August 2026, 4:30 PM CET
AGENDA**

1. Apologies and adoption of the agenda
2. Quorum check
3. Adoption of the minutes of the last General Assembly
4. Presentation of the Annual Report by the President
5. Approval of the 2025 Annual Accounts and the 2026 Budget – report by the Treasurer
6. Presentation of the Annual Report by the EJTE Editors
7. Presentation of the RDCs report by the RDCs Coordinator
8. New RDC on AI in Education
9. Adoption of the Internal Rules
10. Matters arising
11. Closure of the General Assembly

MINUTES

The General Assembly meeting, chaired by the President of the ATEE Administrative Council, Professor Agnieszka Szplit, with Treasurer Dr. T.J. O’Ceallaigh, and other Administrative Council members, started at 4.37 PM CET.

convened with no quorum.

Consequently, formal decisions could be made.

1. Apologies and adoption of the agenda

OSLOMET University.

The agenda was adopted with no changes in the agenda.

2. Quorum check

The President explained that no quorum is required.

Reports were circulated in advance and were not formally voted on due to quorum issues at the last General Assembly in July.

3. Adoption of the minutes of the last General Assembly

The minutes of the previous meetings were adopted.

The minutes of the GA held online on 1st October 2025 were unanimously approved.

The minutes of the first meeting of the GA held online on 15th July 2026 approved unanimously.

4. Presentation of the Annual Report by the President

The President reminded that the term of her Presidency started on 1st October 2025 and will stay until 2028, with nine AC members elected.

Professor Agnieszka Szplit stated that the association's visibility has grown through social media and international collaborations, including membership in the Unesco Teacher Task Force and participation in high-level policy discussions held in Brussels.

Professor Szplit presented the annual report highlighting organisational updates, including the revision of key documents such as the mission statement and manifesto, the internal rules, the publication strategy, the travel policy and the conference guidelines.

Soon a newly rebranded website will be ready with improved functionality: the President thanked Mireia Usart Rodriguez, Lucie Briquet and Mariagrazia Tagliabue.

The Administrative Council has held fourteen online meetings and one onsite meeting to discuss various issues, including negotiations for a new publishing agreement with Taylor and Francis.

New Ethical Guidelines have also been adopted by the AC.

Efforts to increase visibility through social media and international collaborations were also emphasized. The President thanked Lucie Briquet who oversaw the communication tasks.

The Social Media accounts report:

Instagram account has 92 followers

LinkedIn has over 7500 followers

More followers on Facebook, nearly 2,500

The RDCs Coordinator has been tasked with defining the RDCs strategy as established by the new Internal Rules.

Some Working Groups have been set up to share tasks inside the AC.

New Podcasts projects named “Coffee breaks with ...” to which ten conference participants were invited to attend have been organized by Paulo Martins.

The ATEE President attended the Global Ed Coalition in Paris for the Global report on Teachers.

The association joined the Unesco Teacher Task Force and engaged in high-level policy discussions, enhancing its international profile.

The President was invited to attend the Implementation Dialogue at European Commission in Brussels with the Vice President Minzatu and Ulrike Storost from DG EAC.

Other meetings were attended in Brussels, and some members joined the LLLP events and Working Groups on Internationalization, Validation and Erasmus Coalition.

Agreements were signed with two international organizations, IEA and EUCEN.

Collaboration continued with the Japanese society of Teacher Educators, ATE USA and World FATE, INDIRE, PAL Network, BANTANI Education and further collaboration is planned with Universities in Latin America

In total, more than sixty meetings were attended by the ATEE representatives over the last year.

The 2026 Winter Conference was organized by the University of Minho and the President thanked Professor Laurinda Leite for her support.

Two webinars were organized thanks to the ATEE membership and the RDC Science and Mathematics education.

Membership strategy planned for the future

The Anniversary Celebration will continue at the 2026 Annual Conference in Bialystok and the ATEE awards ceremony.

The President gave the floor to Jaap van Lakerveld who presented the slides with the ATEE history, detailing 50th years of the association and based on the conference themes. The history of teacher education was divided into three stages and Olena Shyyan presented the ATEE conferences over the years.

The President thanked all the ATEE members and the Administrative Council for their support.

5. Approval of the 2025 Annual Accounts and the 2026 Budget – report by the Treasurer

The President gave the floor to the Treasurer, Dr. T.J. Ó Ceallaigh, who presented the financial report for 2025, detailing income and expenditures against the approved budget. He reminded members that annual income for 2025 membership continued to be an important source of income for the association and highlighted the overall position, some of the principal income and expenditure headings, and then explain how the experience of 2025 has informed the budget proposed for the fiscal year 2026.

2025 Financial Report

Beginning with 2025, total income was €150,256, while total expenditure was €162,938.

This means that ATEE recorded a deficit of €12,682 for 2025.

It is important, however, to look behind that headline figure.

Income

Membership continues to be an important source of income for the Association.

In 2025, ATEE received:

€15,521 from individual membership fees (150 individual)

€17,781 from institutional membership fees (30 institutional)

This gave us total membership income of €33,302.

Our publishing relationship with Taylor & Francis and the European Journal of Teacher Education remains particularly important to ATEE financial position.

During 2025, ATEE received:

□ €35,000 in EJTE royalties (advanced payment paid in January every year as per publishing agreement)

□ €23,285 in additional EJTE royalties (amount based on sales, download etc of the previous year - in this case 2024)

□ €30,000 relating to editorial expenses from Taylor & Francis

□ €6,000 in conference support

□ €10,000 relating to the EJTE Social Media Editor

Taken together, this amounted to €104,285 under the Routledge/Taylor & Francis related income heading.

ATEE also received €523 in book series royalties.

Income from the Annual Conference was €12,000 (60 EUR per participant who pays the full fee - low-income countries are not included).

There was also €146 in miscellaneous operating income.

These various income streams brought total income for 2025 to €150,256.

2025 Expenditure

Turning to expenditure, our general operating costs amounted to €108,884.

The largest element of this was the Secretariat, at €83,568.

Office rent amounted to €7,188, with the remainder covering the various costs associated with the operation and administration of the Association.

Our EJTE editorial expenditure was €25,503, comprising:

- €20,000 in Editorial fees (2 Editors)
- €5,503 in Editorial expenses (essential marketing, representation and promotional activities on behalf of ATEE and its publications)

Conference expenditure was €5,878, relating primarily to the Annual Conference.

Professional and administrative fees amounted to €13,716. This included, among other items:

- €9,365 for accountancy
- €2,616 for the external payroll provider
- €1,261 for IT consultancy
- €378 for website work

Travel and representation represented another significant area of expenditure.

We spent:

- €6,390 on Administrative Council meetings
 - €7,411 on other meetings and representation
- giving total travel and representation costs of €15,162.

Other expenditure included €3,000 for RDC activities, €1,000 for the ATEE EJTE Awards, €650 for membership of the Lifelong Learning Platform, €1,787 in bank costs, and €6,482 in withholding tax on royalties.

Overall, therefore, expenditure of €162,938 exceeded income of €150,256 by €12,682.

The Treasurer underlined two important messages from the 2025 accounts.

First, ATEE continued to benefit from strong and diverse sources of income, particularly through membership, EJTE, our publishing partnership and the Annual Conference.

Second, the deficit demonstrates that we must continue to exercise carefully financial oversight, particularly in relation to our core operating costs, travel and representation, conference expenditure and professional services.

Dr. O’Ceallaigh explained the 2025 income sources, including individual and institutional membership fees, journal royalties, and conference income.

Actual income was 150,2656 EUR against a budget of 175,406 EUR resulting in a deficit.

That has very much informed the preparation of the 2026 budget.

The Treasurer asked the General Assembly formally to approve the 2025 Financial Report as presented and discharge the Administrative Council.

The 2025 Financial Report was unanimously approved and the AC discharged for the fiscal year 2025.

Proposed Budget for 2026

For 2026, the budget for Total income: €162,990 and Total expenditure: €162,990 with the aim of a balanced financial position in 2026, while continuing to support the core activities and strategic priorities of the Association.

2026 Income

We are targeting €40,000 in membership income:

- ☐ €20,000 from individual members
- ☐ €20,000 from institutional members

This represents an increase on the €33,302 received in 2025 and underlines the importance of continuing to develop and strengthen our membership base.

Our budget for income associated with the contract with Routledge is €104,290, comprising:

- ☐ €35,000 in EJTE royalties
- ☐ €23,290 in additional EJTE royalties
- ☐ €30,000 for editorial expenses
- ☐ €6,000 in conference support
- ☐ €10,000 relating to the EJTE Social Media Editor

We have budgeted €200 in book series royalties.

For conference-related income, we have budgeted:

- €1,000 from online webinars/conferences
- €3,000 from the Winter Conference
- €13,500 from the Annual Conference

giving total projected conference income of €17,500.

We have also budgeted €2,000 under other incomes.

These figures produce the projected total income of €162,990.

2026 Expenditure

On the expenditure side, we have sought to construct a realistic budget that reflects both the costs of operating the Association and the need for financial discipline.

Our largest expenditure headings remains general operating costs, budgeted at €100,950.

Within this, we are budgeting:

- €95,000 for Secretariat staffing
- €4,400 for office rent

together with a relatively small allocation for other office and operating expenses.

For EJTE, we are budgeting €26,000, comprising:

- €20,000 for Editorial fees (One Editor-in-Chief and 2 Co-Editors)
- €6,000 for Editorial expenses

For conferences, we are budgeting €3,500 in direct expenditure, including €2,000 for the Winter Conference and €1,500 for the Annual Conference.

Professional and administrative fees are budgeted at €14,140. This includes:

- €8,000 for accountancy services
- €3,500 for the external payroll provider
- €1,640 for website maintenance
- €500 for IT consultancy
- €500 for the online platform

We have budgeted €11,000 for travel and representation, comprising:

- €7,000 for Administrative Council meetings
- €1,000 for the RDC Coordinator travel expenses
- €3,000 for other meetings and representation

We have also retained €1,000 for the ATEE Awards, €400 for membership of the Lifelong Learning Platform, €900 for banking costs, and €6,000 for withholding tax on royalties.

A small contingency of €100 has also been included.

The proposed 2026 budget was

Income: €162,990

Expenditure: €162,990

The 2026 budget therefore represents a deliberate effort to return the Association to a balanced and sustainable financial position, while protecting the activities that are central to ATEE: our membership, our RDCs, our conferences, EJTE, our publications and our European and international engagement.

Of course, the budget is a plan rather than a guarantee. We will need to monitor both income and expenditure carefully throughout the year, particularly our membership targets and the principal areas of operating expenditure.

The association experienced a deficit of 12,682 EUR, with income falling short in membership fees and royalties from the European Journal of Teacher Education. Expenditures were generally below budget, and the financial position remains sound, but there is a focus on increasing membership and renegotiating the EJTE Publishing Agreement to improve future income.

Membership expansion and contract renegotiations with Taylor and Francis are strategic priorities to improve finances.

The 2026 budget was presented with a break-even projection, maintaining similar income levels to 2025 but with plans to increase membership and renegotiate publishing contracts.

Cost reductions include moving to a cheaper office and controlled travel expenses. Investments continue in the new website development and planning more activities.

Plans include charging fees for non-members attending the webinars starting in 2027 to generate additional income.

Increase in general operating expenses, such as staff costs

The 2026 budget projects total income and expenditure at approximately 162,990 EUR, aiming to break even.

The Treasurer underlined his commitment to continue working closely with the President, Administrative Council, Secretariat and our professional advisers to monitor the position and ensure that resources are used responsibly and in support of the Association mission.

He thanked everyone involved in managing the finances of ATEE during 2025 and in preparing the 2026 budget, particularly Mariagrazia Tagliabue.

Membership fees remain a key income source, with efforts to increase both individual and institutional members.

Office costs decreased due to relocation to a less expensive shared space.

The EJTE Editorial team would need to be expanded in the future with additional costs for the Association.

The Treasurer asked the General Assembly formally to approve the proposed ATEE budget for 2026 as presented.

The 2026 budget was unanimously approved.

6. Presentation of the Annual Report by the EJTE Editors

The report was presented by the Editor in Chief, Professor Manuela Heinz.

Thanks were expressed to Anja Swennen and the entire Editorial Board of the Journal and to the newly established College of Reviewers for their work and commitment.

The number of submissions has doubled with more than 900 submissions over the last 8 months, and with an 8% acceptance rate.

Two new Co-editor shave joined the Editorial Team.

A Special Issue on the conference theme of the past conference in Dublin is due to be published in 2027.

The Editor confirmed that a well-attended seminar on writing/reviewing for the Journal was organised during the Annual Conference.

She concluded thanking all those who contributed to the success of the EJTE.

7. Presentation of the RDCs report by the RDCs Coordinator

The report was presented by the RDCs Coordinator, Professor Manuela Schlick, who thanked Jaap van Laverveld and Ronny Smet for meeting every six weeks to discuss RDCs matters.

New Guidelines for the RDCs Chairs were prepared and the RDCs Coordinator also contributed to the new Manifesto ATEE.

She thanked to the organisers of the conference Networking meeting collegial exchange and for supporting the RDCs as the power inside the ATEE community

The RDCs Coordinator asked for an applause for Lucie Briquet for her LinkedIn postings about the RDCs.

The report continued with thanking Lorraine Harbison who organised a webinar for the ATEE community.

Five RDCs Chairs meeting were organised over the past year and the list of current RDCs is now available with two of them revived, though no Chairs were found for the RDCs Global Education and TVTE.

The mandate of Chairs is three years, renewable only once.

A framework for the RDCs is to be developed in the future, and a proposal the new RDC on AI in Teacher Education is to be approved.

The next steps would be the LinkedIn postings and dissemination of the RDCs activities.

The AC meeting attendance continued to keep the Chairs informed.

The RDCs Coordinator expressed her gratitude to Lucie Briquet and the conference team for their help.

8. New RDC on AI in Education

The President gave the floor to Professor Davide Parmigiani, who represented the members of the group who worked on the creation of a new RDC on AI was suggested at the Annual Conference in Dublin. The group of members is chaired by Professor Irina Engeness (Halden University in Norway).

Davide Parmigiani explained the rationale behind the proposal and confirmed that five members of the Association are involved in the new RDC.

The President asked the members to vote, and the proposal was approved by the majority of members with one abstention.

9. Adoption of the Internal Rules

The Internal Rules were unanimously adopted by the General Assembly.

10. Matters arising

No matters arose.

11. Closure of the General Assembly

The meeting closed at 6.15 PM,

Thanks to all, especially Jaap and Olena for their presentation.

Read, signed and approved

Professor Agnieszka Szplit
ATEE President

Ronny Smet

ATEE Vice President.